

DRD CONSULTING



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To Whom It May Concern:

Letter of Recommendation : Janet Weatherburn.

Janet (Jan) and I have worked together for nearly 10 years. I was the Accounting Officer and Tax Consultant for her own business Bayside Accounting in Cape Town.

Jan built up a large practice from scratch from 1995. She is a self taught bookkeeper and learnt all the relevant accounting and payroll packages which were required for her practice. In addition, she was one of the first bookkeepers to go online with the new South African Revenue Service's e filing system – which many bookkeepers have not been able to do todate.

Her clients which I have dealt with have built a strong relationship with her and have left all their accounting matters and taxation matters completely in her hands so that they could go ahead with running their respective businesses. Jan dealt with this in a extremely professional manner, dealing with all the red tape and changing legislation that the clients were not aware of, so that she could ensure that their affairs were all in order. In order for her to do this, she has had to learn and keep up to date with both The Companies Act Amendments and the numerous Taxation Amendments, both Income Tax and Payroll taxes.

I have found her to be a pleasure to work with as I have been assured that all the above matters are attended to and due to her meticulous method of working, the clients book of account and tax affairs have been all up to date, professionally presented to them on a monthly basis and in keeping with the various Laws applicable to them.

In addition, her clients that she started out with have all stayed with her throughout her years as a bookkeeper, which in itself says much about her competence and professional behaviour. Her outgoing and bubbly personality have made her a pleasure to work with and I know that all her clients and I myself will miss her.

Yours faithfully

A handwritten signature in black ink, appearing to read 'DR Dixon', is written above the printed name.

DR DIXON
CA (SA)
5 December 2007